

Rochester Early College International High School

In partnership with



Monroe Community College

STATE UNIVERSITY OF NEW YORK



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RECIHS Priorities		
<ul style="list-style-type: none"> ● Health and Safety ● Social-Emotional Well-being ● Instructional Priorities 		
Health and Safety		
Health Checks	Staff	Scholars
	<ul style="list-style-type: none"> ● Staff may begin to enter the building at 6:50am. ● ALL staff must enter through the Exit 8 (Next to the staff parking lot) using their ID badge. ● Each staff member must swipe their own badge before entering the building. Every badge needs to be swiped for monitoring (that means no holding the door for each other!) If you need a new badge, please notify Plant Security, 336-4160. ● By each staff member swiping their badge, the district is able to monitor which staff is in which building (in order to report any potential spreading). ● Each staff member must be temperature checked before entering the main building by SSO's. ● All staff must exit the building by 3:00pm in order for the building to be deep cleaned daily. ● Staff will complete an online 	<ul style="list-style-type: none"> ● Scholars will be allowed to enter the building through Exit 1 after having their temperature checked. ● SSO's will be checking temperatures each morning.

	<p>screening questionnaire daily (electronically) before reporting to work.</p> <ul style="list-style-type: none"> ● Screening questionnaire determines whether the individuals has: <ul style="list-style-type: none"> ○ Knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19 ○ Tested positive through a diagnostic test for COVID-19 in the past 14 days. ○ Has experienced any symptoms of COVID-19, including a temperature of greater than 100 degrees in the past 14 days. ○ Has traveled internationally or from a state with widespread community transmission of COVID-19 per the NYS Travel Advisory in the past 14 days. 	
Social Distancing	<ul style="list-style-type: none"> ● Staff will remain 6 feet apart as much as possible. ● They will be encouraged to stay in their classrooms. 	<ul style="list-style-type: none"> ● Scholars will remain 6 feet apart as much as possible.
Health Hygiene	<ul style="list-style-type: none"> ● Face coverings <ul style="list-style-type: none"> ○ ALL staff will wear a face covering when moving around the classroom and the building or within 6 feet of others. ○ Staff can choose to take mask breaks at identified locations. These locations must allow for the person to have at least six feet of space in all directions. 	<ul style="list-style-type: none"> ● Face coverings <ul style="list-style-type: none"> ○ ALL scholars will wear a face covering when moving around the classroom and the building or within 6 feet of others. ○ Scholars can choose to take mask breaks at identified locations. These locations must allow for the person to

	<ul style="list-style-type: none"> ● Cleaning and Disinfecting <ul style="list-style-type: none"> ○ All areas of the school will be cleaned daily. Spray bottles will be available for staff members to utilize. 	<p>have at least six feet of space in all directions.</p>
<p>Management of ill persons</p>	<ul style="list-style-type: none"> ● Anyone showing signs or symptoms of COVID-19 will be isolated until they can be sent home. The isolation room will be located in the conference room next to the nurse's office. ● Any staff member or scholar with a fever of 100 degrees or greater will be isolated until they can be sent home. <ul style="list-style-type: none"> ○ The most common symptoms of COVID-19 include: <ul style="list-style-type: none"> ■ Fever or chills (100 degrees Fahrenheit or greater) ■ Cough ■ Shortness of breath or difficulty breathing ■ Fatigue ■ Muscle or body aches ■ Headaches ■ New loss of taste or smell ■ Sore throat ■ Congestion or runny nose ■ Nausea or vomiting ■ Diarrheas ● It is strongly recommended that all staff are educated to observe scholars or other staff for signs of any type of illness such as: <ul style="list-style-type: none"> ○ Flushed cheeks ○ Rapid or difficulty breathing ○ Fatigue or irritability ○ Frequent use of the bathroom ● Any scholar/ staff exhibiting any of these symptoms should be seen by the school nurse. ● Returning to school: <ul style="list-style-type: none"> ○ If person has NOT been diagnosed with COVID-19, they can return to school: <ul style="list-style-type: none"> ■ Once there is no fever (without the use of fever reducing medicine) and have felt well for 24 hours. ■ If they have been diagnosed with another condition and has a healthcare provider written note stating that they are clear to return. ○ If a person has been diagnosed with COVID-19, they should not return to school and stay home until: <ul style="list-style-type: none"> ■ It has been at least 10 days since the first symptoms. ■ It has been at least 3 days since a fever (without the use of fever reducing medicine) 	

	<ul style="list-style-type: none"> ■ It has been at least 3 days since symptoms improved (including coughing and shortness of breath). 	
Bathroom	<ul style="list-style-type: none"> ● Bathrooms will be cleaned periodically throughout the day by custodial staff. ● Signage will be displayed by the sink to remind staff to wash hands following specific guidelines 	<ul style="list-style-type: none"> ● Scholars will use the bathroom one at a time. ● Scholars will be expected to wash hands following specific guidelines. ● Signage will be displayed by the sink. ● A security office will be posted in that hallway to monitor traffic to the bathroom.
Classroom	<ul style="list-style-type: none"> ● Staff will use their own classroom and space as much as possible. ● Use of shared space will be discouraged. ● Each classroom will have a sanitizing spray and disposable cleaning supplies. 	<ul style="list-style-type: none"> ● Scholar desks will be 6 feet apart (side by side). ● All scholars will be facing forward. ● Scholars are only allowed to work at their designated space. ● Scholars will not share any materials. ● Scholar spaces will be cleaned daily. ● Scholars will have an individual bag for their materials. ● PE activities will take place in different sections of gymnasium.
Hallways	<ul style="list-style-type: none"> ● Social distancing will be in effect in hallways. ● Staff must wear face masks at all times in the hall within six feet of another person. 	<ul style="list-style-type: none"> ● Social distancing will be in effect in hallways. ● New traffic patterns will be established with direction signs. One staircase will be designated to go up and another staircase to come down to avoid any congregation. ● Hallway movement of large groups will be discouraged as much as possible. ● Floors and sidewalks will be marked as needed. ● Scholars must wear face masks

		<p>at all times in the hall within six week of another person.</p> <ul style="list-style-type: none"> ● Scholars will use staircase 2 to go up and down.
Elevator	<ul style="list-style-type: none"> ● Elevators will be used only when absolutely necessary. ● Only two/three people will be allowed on an elevator at a time. ● Signs will be posted inside the elevator about this guidance. 	
Water Fountain	<ul style="list-style-type: none"> ● Staff and scholars will have access to drinking water foundation as needed to fill up their water bottles. There will also be a sign of COVID-19 safety guidelines posted. 	
Breakfast and Lunch	<p>Pre-made breakfast and lunches will continue to be available to all our students at all our High School Distribution Sites from 9 am to 1 pm Monday through Friday.</p> <ul style="list-style-type: none"> ● Staff will eat their breakfast/lunch in their classroom if possible or in the staff lounge maintaining social distancing and cleaning of space after use. 	<ul style="list-style-type: none"> ● Scholars will eat in the classroom. ● Breakfast and lunch will be delivered each morning by cafeteria staff. ● Hands will be washed and space will be sanitized before and after breakfast/lunch.
Dismissal	<ul style="list-style-type: none"> ● Staff will leave the building maintaining social distance. 	<ul style="list-style-type: none"> ● Dismissal will be staggered by classrooms to avoid large crowds. ● Scholars will use staircase 2 while walking to the bus loop. ● Scholars will either board busses, following transportation guidelines set by bus drivers or walk home maintaining social distancing.
Shared space	<ul style="list-style-type: none"> ● Office-If staff/scholar needs assistance from the office, he/she needs to email request or call the extension. ● Limited number of people will be allowed in the office for immediate needs at any given time. 	

Personal Belongings	<ul style="list-style-type: none"> ● Staff will secure their personal belongings in their own desk. 	<ul style="list-style-type: none"> ● Scholars can choose to place their personal belongings in their lockers. ● Scholars are allowed to put away or retrieve their belongings one at a time. ● Scholar's instructional belongings will be stored in individual bags.
Daily Supply	<ul style="list-style-type: none"> ● Custodial staff will be inspecting supplies daily such as face covers, tissues, hand hygiene materials (i.e., soap, paper towels, hand sanitizer) and cleaning supplies (i.e., disinfectant, paper towels, general purpose cleaner). 	
Designated pick-up and drop-off location for deliveries	<ul style="list-style-type: none"> ● The security desk personnel will contact the receptor of the delivery. 	
Screening and Visitor Log	<ul style="list-style-type: none"> ● The security desk personnel will maintain a log of visitors entering the building at Exit 1. The log will document the visitor's name, the name of the scholar (if a parent/guardian), the purpose of visit, the time of entry and the visitor's temperature at the time of arrival. There will be COVID-19 signage posted outside Exit 1 to indicate that all visitors must sign in and have temperature checked. ● The Security desk personnel will check the temperature of the visitor. ● All visitors will remain at the security desk unless it is absolute necessary for them to visit other parts of the building. 	
Fire and Lock down drills	<ul style="list-style-type: none"> ● Social distancing will be enforced during emergency drills. ● Emergency procedures will be reviewed with scholars in detail regarding social distancing, face masks etc. 	<ul style="list-style-type: none"> ● Social distancing will be enforced during emergency drills. ● Scholars will be encouraged to walk single file out the building at the exits indicated in the fire drill folder and posted in their classrooms. ● During a lockdown drill, scholars will be expected to wear their mask and remain quiet and away from the door during the drill.

Social Emotional Well-Being

We acknowledge the correlation between academic learning and social-emotional and mental health needs of students. We recognize that if students are not feeling safe and secure - physically, socially, and emotionally - they cannot optimize their learning. Therefore, we remain committed to attending to the social-emotional and mental health needs of our students under all learning circumstances.

Classroom teachers will maintain a positive, supportive, and respectful learning environment in all settings. Time will be allocated for teachers to facilitate class meetings and community circles. Administrators and all members of the Social-Emotional Team (Administrators, counselors, social workers, school psychologists, school nurse, and behavior specialists) will continue to support individual students, teachers, and families during periods of distance learning.

- Grades 9-12 scholars
 - Every Wednesday, there will be an “Advisory session” to address social-emotional needs of scholars.
- Spirit Weeks
 - RECIHS will organize spirit weeks to promote social-emotional health and well-being of everyone.
- Social-Emotional Resources
 - RECIHS Social workers will provide social-emotional resources to all stakeholders as needed.
- RECIHS Support team will be available to support scholars, staff and families. Team includes:
 - School counselors: Mr. Gabalski and Mr. McDonald
 - School Social Worker: Mr. Gockley
 - Home School Assistant: Ms. Maldonado
 - Intervention Specialist: Ms. Finewood
 - Assistant Principal: Mr. Watts

Instructional Priorities

Distance Learning 9-12

Students in grades 9-12 will follow their typical class schedule in a remote learning environment. Doing so will ensure consistency and continuity of instruction, eliminate conflicts, and build natural breaks (lunch) into the day for students. This also retains planning time for teachers. Class periods will be adjusted to allow for a “screen time break” and transition time between classes. A combination of synchronous large group

instruction, synchronous small group instruction, and asynchronous learning will be provided to students each week.

Below is what the “Hybrid Model” will look like if the District transitions to this model

Hybrid Model 9-12

Week 1 / Week 2: Students come to school four days a week to receive face to face learning. Students will be split into Group A or Group B to provide 50% occupancy and groupings will include grade level, courses, and cohorts. Direct instruction will be delivered to students in small groups within their classroom while maintaining health and safety measures outlined by CDC guidelines. Note: Parent Preference to Distance Learning: students will work 100% remotely and will not come to the building for instruction. Parents need to contact the school as soon as possible to indicate distance learning is preferred.

Hybrid Model for Specialized Instruction Programs 9-12

- Students with Disabilities that receive their instruction in a specialized program will attend school for in person instruction on Monday, Tuesday, Thursday, and Friday.
- Parent Preference to Distance Learning: students will work 100% remotely and will not come to the building for instruction.
- Electives: Students with Disabilities at RECHS take general education electives. They will receive their self-contained core classes in person, while electives will be provided virtually (LRE).

Additional General Information:

- Virtual instruction will occur by classroom teachers through Google Classroom, Zoom, etc.
- Students will access OCR courses for classes that they have previously failed when applicable.
- Wednesday will include planning, virtual office hours, department meetings, and professional development for staff members while the building is deep cleaned.

Teaching and Learning	<ul style="list-style-type: none"> ● Teaching and Learning Goals: <ul style="list-style-type: none"> ○ We will provide clear opportunities for equitable instruction for ALL students. ○ We will maintain continuity of learning using virtual/hybrid mode of instruction. ○ We will provide standards based instruction. ○ Substantive daily interaction will occur with teacher to student and student to teacher via zoom. ○ Staff will work collaboratively with families to promote scholar engagement and success.
Special Education Scholars	<ul style="list-style-type: none"> ● Consultant Teacher and Resource Room teachers will provide services as needed. ● Staff will keep documentation on students' IEP goals. ● Related services will also be provided.

English language Learners	<ul style="list-style-type: none"> ● Communication to families will be provided in their preferred language as possible.
Attendance	<ul style="list-style-type: none"> ● Teachers will document scholar engagement daily in Power school. ● Chronic Absenteeism- Attendance Team will continue to meet weekly in order to monitor scholar engagement levels. ●
Technology and Connectivity	<ul style="list-style-type: none"> ● Scholars will be encouraged to reach out to their counselor through google classroom or call 262-8700 regarding any technology needs/ issues.
Building Hours	<ul style="list-style-type: none"> ● 6:50am-3:00pm